



**Residential Design Compatibility Commission  
MINUTES**

**REGULAR MEETING  
June 1, 2011**

**The Residential Design Compatibility Commission convened in a regular meeting on June 1, 2011, 2011, City Hall, Boards and Commission Room, 301 West 2<sup>nd</sup> Street in Austin, Texas.**

**William Burkhardt called the Commission Meeting to order at 6:00 p.m.**

**Commissioners in Attendance: William Burkhardt, Karen McGraw, Lucy Katz, Keith Jackson, Jean Stevens, Beth Engelland**

**Commissioners Absent:, Chuck Mains**

**City Staff: Sylvia Benavidez, Edward Vigil, Don Birkner**

**A. CITIZEN COMMUNICATION: GENERAL**

The first 4 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**No Speakers**

**B. Briefing on the Planning and Development Review Department Proposed FY 2012 Budget by Don Birkner**

**C. RESIDENTIAL DESIGN AND COMPATIBILITY STANDARD  
POSTPONEMENT refer to attachment**

**C-1 11-031138R Jim Einhaus  
3704 Bonnell Drive**

The applicant has requested a modification to allow a F.A.R. increase from the maximum development permitted in Chapter 25-2 of the Land Development Code, Section 2.1 Subchapter F: Residential Design and Compatibility Standards from the allowable 40% (4673.2 sq ft) to 46.6 % (5442 sq ft) for new construction of a 2 story single family residence in a SF3 zoning district.

**The public hearing was closed on Commissioner Jean Stevens motion to Postpone to July 6, 2011, Commissioner Lucy Katz second on a 6-0 vote; POSTPONED TO JULY 6, 2011.**

**D. RESIDENTIAL DESIGN AND COMPATIBILITY STANADARD**

**D-1 11-035597RM Porter Baker for Probuild Enterprises, LLC  
5106 Beverly Skyline**

The applicant has requested a modification to allow a F.A.R. increase from the maximum development permitted in Chapter 25-2 of the Land Development Code, Section 2.1

Subchapter F: Residential Design and Compatibility Standards from the allowable 40% (4096 sq ft) to 42.4% (4347 sq ft) to allow a 404 square foot addition to an existing single family residence in a SF3 zoning district.

**The public hearing was closed on Commissioner Beth Engelland motion to Approve, Commissioner Keith Jackson second on a 6-0 vote; GRANTED.**

**E. APPROVAL OF MINUTES (April 6, 2011 and May 4, 2011)**

**The public hearing was closed on Commissioner Jean Stevens motion to Approve April 6, 2011 Minutes, Commissioner Beth Engelland second on a 4-0 vote (Commissioners Karen McGraw and Keith Jackson abstained); APPROVED.**

**The public hearing was closed on Commissioner Lucy Katz motion to Approve May 4, 2011 Minutes, Commissioner Keith Jackson second on a 4-0 vote (Commissioners Jean Stevens and Beth Engelland abstained); APPROVED.**

**ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Sylvia Benavidez at Planning and Development Review Department, at 512-974-2522, [sylvia.benavidez@ci.austin.tx.us](mailto:sylvia.benavidez@ci.austin.tx.us), for additional information; TTY users route through Relay Texas at 711.



**Residential Design and Compatibility Commission**  
**June 1, 2011, 6:00 PM**  
**City Hall, Board and Commission Room**  
**301 West 2<sup>nd</sup> Street**  
**Austin, Texas**

\_P\_ William Burkhardt (Chair)  
\_P\_ Karen McGraw (Vice-Chair)  
\_P\_ Jean Stevens  
\_P\_ Beth Engelland

\_P\_ Keith Jackson  
\_A\_ Chuck Mains  
\_P\_ Lucy Katz

(P-present / A-Absent)

**Planning & Development Review Department Proposed FY 2012 Budget**  
**Presented by Assistant Director Don Birkner**

**MINUTES**

**Mr. Birkner** began the presentation by commenting on the importance of the proposed budget dates going before City Council – (refer to budget packet)

**Commissioner Burkhardt** requested a screen presentation or an electronic copy?

**CTM:** No electronic copy was given to him

**Mr. Birkner** continued with the presentation to go over the dates, and how the budget is similar to last year.

PDR-submitted 3 different proposals to City Manager for consideration

- Unmet needs to the department
- Reduction of budget by 5%
- Reduction of budget in the middle

**Mr. Birkner** Cost of Survey Study

- Preliminary Report will be presented to Council for budget consideration
- Analysis based on inflation
- 93% of fees have not been adjusted since 1993
- Fee comparison: in state and out of state Austin has the lowest development fees
- Consultants to meet deadlines for consideration

**QUESTIONS:**

**Commissioner Burkhardt:** What is the uniformity of the shortfall?

**Mr. Birkner:** 449 fees formulated by AMANDA (data base) more than half of the fees did not cover cost of service

**Commissioner McGraw:** do all fees go to the department?

**Mr. Birkner:** Our department is a General Fund Department, we get more fees from the General Fund then what is collected.

**Commissioner McGraw:** Is a third of the expenses being collected?

OSS (One Stop Shop) 63.9% is that all permitting?

**Mr. Birkner:** OSS (One Stop Shop) is the bulk of the permitting.

**Commissioner McGraw:** Does that include residential permitting?

**Mr. Birkner:** Residential, Commercial and Trades, the analysis of the primary fees are not fully completed by the cost of service study.

- Site Development fees not included in the AMANDA data base

**Commissioner McGraw:** Is the anticipated increase of 796K for additional staff?

**Mr. Birkner:** No, this is related to an increase in Health Insurance, proposed cost of living increase. If additional staff is needed it was submitted with the unmet needs.

**Commissioner Burkhardt:** to the Commissioners any more questions?

**Commissioner Katz:** she would write a list of questions

**Commissioner Burkhardt:** We can provide recommendations

**Mr. Birkner:** any additional questions can be given to Sylvia Benavidez, and she will provide the information to me.

**Sylvia Benavidez:** no additional questions or recommendations were provided at the end of the meeting.